

LANDOWNER PROPERTY TAX FORM



To facilitate the processing of your property tax reimbursement request (if prescribed in your lease agreement), please complete this form and attach the items listed in the "Documentation Included" section below. Supplying this information will expedite the processing of your reimbursement. The preferred method of submission is email (PropertyTax@crowncastle.com), but you can also fax or mail your request, as instructed below. The normal processing time for tax reimbursements is 4 to 6 weeks.

DATE	
LANDOWNER CONTACT INFORMATION (phone and email)	

CROWN CASTLE BUSINESS UNIT NUMBER

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DOCUMENTATION INCLUDED

- Copy of relevant bill.
- Letter from the landlord identifying the Crown Castle portion of the bill, Proper Record Card from the landlord or a copy of the agreement.
- Proof of payment to the taxing jurisdiction.

Tax reimbursement requests greater than \$5,000 must include proof of payment to the taxing jurisdiction, otherwise Crown Castle will automatically make the check payable to the taxing jurisdiction.

Please mail to:

Crown Castle USA Inc.
PMB 353
4017 Washington Road
McMurray, PA 15317-2520

Use this contact information for all Property Tax Concerns:

Email: PropertyTax@crowncastle.com
Fax: 866-497-5032 or 724-416-4175
Telephone: 866-256-8895 or 724-416-2175